

NOMINATIONS

Nominations/Recommendations are being received by the Nominations Committee, Skate Canada - Saskatchewan, for positions on the Board of Directors for the 2008/2010-year.

Nominations for the following positions on the Skate Canada - Saskatchewan Board of Directors can be made up until twenty-eight (28) days prior to the Annual General Meeting: Secretary / Treasurer, three (3) Directors. Deadline for these nominations is March 28th, 2008.

Clubs are asked to submit nominations/recommendations for all positions to:

Skate Canada – Saskatchewan
Attn. Nominating Committee
2205 Victoria Ave
Regina, Saskatchewan S4P 0S4
Phone: (306) 780-9245 Fax (306) 780-9242
Email: sk.skate@sasktel.net

(11) **OFFICERS AND DIRECTORS OF THE SECTION:** The Sections shall abide by the by-laws governing Association Officers and Directors (By-law 1402) as applicable, except as follows:

a) COMPOSITION:

- i. The Board of Directors of Skate Canada-Saskatchewan shall be approved by the Board of Directors of Skate Canada *By-law #7 (a) (i)*.
- ii. The composition of the Section Board of Directors shall include the following positions:
 - i. *(All terms of office are for two-year terms)*
 - (1) elected Chair of the Section (elected odd-numbered years);
 - (2) the Past Chair of the Section;
 - (3) elected Vice Chairs of the Section (elected odd-numbered years);
 - (4) elected Secretary / Treasurer (elected even-numbered years);
 - (5) elected Competition Chairperson (elected odd-numbered years);
 - (6) Appointed Accounting Chairperson (appointed even-numbered years);
 - (7) Appointed Evaluators / Judges' Chairperson (appointed even-numbered years);
 - (8) Appointed Skating Programs Chairperson (appointed odd-numbered years).

All appointed positions would be named by the Section Chairperson, approved by the Board of Directors, and announced at the Annual General Meeting of the Section.

- (9) Section Coaching Representative (elected even-numbered years). To be elected by and from amongst the coaching members in good standing within the section by mailed-in ballot prior to the Annual General Meeting. The elected representative will be announced at the Annual General Meeting.
- (10) Athlete Representative (appointed even-numbered years). To be eligible for this appointment the athlete, whose present status may be eligible, restricted or ineligible person must have been an active Senior Competitor within the past ten (10) years. Section 1503 (7)(a)(6).
- (11) Directors (3 elected even-numbered years & 2 elected odd-numbered years)

(b) **QUALIFICATIONS:** With the exception of the Section Coaching Representative and Section Athlete Representative, members of the Board of Directors shall be eligible persons and members of a Club in the Section in good standing and Associate Members of the Association in good standing. No paid employee of Skate Canada including clubs, the Section or Region except as provided in Rule 1402(2)(b) and 2104 (2) (a) (iii), shall hold office on the Board of Directors of the Section.

- (f) **NOMINATIONS FOR VACANCIES:** Nominations for the Section Board of Directors shall be in writing. They shall only be valid if a letter of acceptance is received from the nominee prior to the meeting at which the elections are held. Any member may make nominations in good standing of a club in good standing in the Section. The Chair of the Section Nominating Committee must receive nominations by the twenty-eight (28) day prior to the date of the Annual General Meeting of the Section.

(c) DUTIES AND RESPONSIBILITIES OF OFFICERS AND DIRECTORS:

The general management of the Saskatchewan Section shall be vested in the Board of Directors. It shall be their duty to employ and prescribe duties of such personnel as may be required to promote the objectives of the Section. They shall approve and authorize the Board of all-necessary contracts and agreements for the Section. The majority of the Board Members, including the Chairperson, shall constitute a quorum for a Meeting of the Board of Directors. All Members of the Board of Directors shall have a vote except the Chairperson who shall vote in case of a tie.

(d) **Secretary / Treasurer**

It shall be the duty of the Secretary / Treasurer to record, or cause to be recorded, the minutes of all regular and special meetings of the Section; or record, or cause to be recorded, or cause to be kept, an up-to-date list of all clubs in the Section; to conduct, or cause to be conducted, all general correspondence; to notify, or cause to be notified, clubs and Executive Members of meetings and special events; and to keep, or cause to be kept, accurate files of the operations of the Section. To keep, or cause to be kept, a full and accurate account of receipts and expenditures; to receive and deposit, or cause to be received and deposited, all monies or other valuables of the Section in such chartered banks as the Executive may direct; to present monthly financial statements to the Board of Directors, to present to all general meetings a full report of the financial activities of the Section and to prepare and forward the Annual Financial Report as required by the Association. The Secretary / Treasurer must be bondable.

(l) **Directors**

It shall be the duty of the Directors to assist the officers in every way in the operation of the Section activities.

- (16) **STANDING COMMITTEES:** Standing committees are established by and are responsible to the Board of Directors and are the permanent, ongoing committees of the Section. They are:

- (a) **HUMAN RESOURCE:** To liaise and review with the employee(s) of the Section to ensure that the objectives and implementation of programs of the Section are achieved as efficiently as possible. The Committee shall consist of the Chairperson, First Vice Chairperson, Second Vice Chairperson and the Secretary / Treasurer.
- (b) **FINANCE:** The Secretary / Treasurer will control and supervise the finances of the Section including preparation of budgets, investment of surplus funds in low risk, non-speculative investments, and presentation of annual statements of revenue and expenditure to members. The Committee shall consist of the Chairperson, Past Chairperson, First Vice Chairperson, Secretary / Treasurer and Executive Director.
- (c) **RULES / MEMBERSHIP:** To interpret the rules and regulations of Skate Canada and Skate Canada – Saskatchewan and prepare revisions as required. To guide and promote membership in Skate Canada. The committee shall consist of Chairperson (appointed by the Section Chairperson), Past Chairperson of the Committee, Skating Program Director, Regional Coordinator's Chairperson, Two (2) members at large (appointed by the Membership Chairperson), and Section Second Vice-Chairperson.
- (d) **NOMINATING:** To ensure that there is a full slate for election at the Annual General Meeting of members to fill any vacancy on the Board of Directors. This Committee shall consist of the Past Chairperson of the Section, at least two (2) of the elected members of the Board of Directors who have served in the position more than one (1) term and one (1) Regional Coordinator who is not a Board Member.

- (e) **MARKETING:** To increase the awareness of the sport of figure skating by raising its profile and by promoting publicity, sponsorship, and fundraising ventures within the public, Skate Canada – Saskatchewan and the corporate community. This Committee shall consist of one (1) elected Section Director (as appointed by the Section Chairperson), three (3) sub-committee chairpersons for Publicity, Sponsorship & Fundraising (as appointed by the Section Chairperson), past chairperson of the Marketing Committee, one (1) Regional Coordinator (as appointed by Marketing Chairperson), and Second Vice Chairperson.
- (f) **AWARDS:** To coordinate the distribution and collection of nominations for Achievement Awards presented at the Annual Meetings, both Section and National as well as maintaining a current listing of all medal and award winners, etc. This Committee shall consist of one (1) elected Section Director (as appointed by Section Chairperson), Second Vice Chairperson, and two (2) members at large.
- (g) **REGIONAL COORDINATORS / SKATE-IN:** To encourage and promote all skating programs as outlined by Skate Canada – Saskatchewan and Skate Canada. To provide skating information seminars within the Section. To exchange information and discuss matters of common interest. This Committee shall consist of one (1) elected Section Director (as appointed by the Section Chairperson), Past Regional Coordinator/Skate In Committee Chairperson, First Vice Chairperson, a Regional Coordinator, an evaluator/judge and a coach.



**2008 ANNUAL GENERAL MEETING
Skate Canada - Saskatchewan**

**NOMINATION FORM for
2008/2010 BOARD OF DIRECTORS**

I _____ a registered member of the _____
(Name of Nominator)

Skating Club, Club # _____ nominate _____, a registered member
(Name of Nominee)

of the _____ Skating Club, Club # _____, for the position of
_____ for the 2008/2010 Board of Directors of Skate Canada - Saskatchewan

_____ is a member in good standing of the Skate Canada and his / her
(Name of Nominee)

Skate Canada # is _____.

(Signature of Nominator)

I agree to let my name stand for nomination for the position of _____ for the
2008/2010 Board of Directors of Skate Canada - Saskatchewan.

Dated at _____, Saskatchewan, on this _____ day of _____, 200_.

(Signature of Nominee)

Nominations to be forwarded to: Skate Canada – Saskatchewan, Attn. Nominating Committee
2205 Victoria Ave, Regina, Saskatchewan, S4P 0S4
Fax (306) 780-9242

Deadline for nominations: FRIDAY, MARCH 28th, 2008.