



2011/2012 GRASSROOTS SEMINARS

GRANT INFORMATION AND APPLICATION

The Skater Development Committee of Skate Canada Saskatchewan is offering a grant of up to \$300.00 to affiliated Skate Canada Saskatchewan clubs to host a Grassroots seminar. The number of grants is limited and must be applied for by **Wednesday November 30th, 2011.**

A Grassroots seminar may be any type of seminar that a club feels will benefit its members both on and/or off the ice. The seminar should provide a learning opportunity and should be planned to generate a positive and enthusiastic activity for the club. It should be designed with a balance of fun and education. The Skater Development Committee has a standard one-day seminar, which touches on all parts of figure skating and may be used by a club. However, a club may feel its needs are to focus on free skate, skating skills, stroking, presentation or synchronized skating. A club may also feel it needs to have a seminar in dance and/or partnering. If possible, the host club should invite skaters and coaches from their region to attend the seminar. Seminars can also be 1/2 days in length. **All Seminars must be completed by March 1st, 2012 unless special permission is given through the Skater Development Office to have a Seminar in March. As well if your club would like to host a Seminar before November 30th please contact the Skater Development Office regarding your grant application.**

In deciding if your club would like to host a Grassroots Seminar, it is suggested to consult with your club coach and skaters. If there is a need in your club and you feel you would like a seminar, please fill in the attached Grant Application. The Skater Development Office will be available to assist your club in hiring seminar conductors, organizing a schedule for the seminar, and providing manuals if needed and generally helping with other administrative concerns such as the seminar budget.

In applying to host a seminar, a club should consider the following:

Responsibility to Sponsor and Skate Canada – Saskatchewan: Host clubs must use the sponsors name in all publications involving the seminar and must post their banner during the seminar. Skate Canada – Saskatchewan will provide the banner. The host club must also take pictures during the seminar and submit them with the follow-up report. The follow-up report must also have copies of all the publicity used to promote and report on the seminar.

What type of seminar - one day, 1/2 day, freeskate, skating skills, presentation, precision, dance, partnering or combination, synchro

Who should attend - local skaters, skaters from region, ages of skaters, level of skating ability, parents

Who should conduct seminar - local coaches, coaches supplied by Skater Development, other coaches in region, out of province

Where it should be held & number of hours - on-ice sessions & off-ice sessions, classrooms

When it should be held - beginning of season, before test days, end of season, Saturday or Sunday - Are the times convenient?

How will it all work - advertisement, materials (manuals as well as overheads & VCR - generally depends on seminar & coach delivering seminar. Will you provide lunch as well as volunteers needed, music equipment, participation fee for those attending, etc.

A club should also have a tentative budget in place when applying for this grant and a form is attached to help with this process. The Program Developer, Dale Hazell of Skate Canada – Saskatchewan will be available to assist your club in any way possible if necessary. Phone (306) 975-0838 or fax (306) 242-8007 or saskskatercoach@shaw.ca for his assistance.

Hopefully you will use this opportunity to benefit your club. Remember the deadline date for the seminar application is **WEDNESDAY NOVEMBER 30th, 2011.** If your club is selected to host a Grassroots Seminar the grant will be issued once the Skater Development Office receives a follow-up report one week following completion of the seminar. Notification of your acceptance will be by December 2nd, 2011. A follow-up report form will be sent with notification.



2011/2012 Grassroots Seminar Grant Application

Club Name: _____ Club # _____

Club Contact Person: _____ Position _____

Address: _____ Town/City _____

Postal Code _____ Telephone # Home _____ Office _____

Fax # _____ Email _____

Has your Club previously hosted a competition, meeting, and seminar? _____ Yes _____ No

If Yes, Please give details: _____

Type of Seminar you wish to host: _____

Who would be eligible to attend? _____

Who would conduct the seminar? _____

Proposed date of seminar: _____

Other details of Seminar at this time: _____

Would you like the assistance of the Program Developer? _____ Yes _____ No

In applying for a Grassroots grant, the host club agrees to use the Sponsor's name in all it's publications regarding the seminar. The host club will also put up the Sponsor's banner provided by Skate Canada – Saskatchewan during the seminar. The host club will submit photos and copies of all publicity and reports relating to the seminar with the follow-up report. **All follow-up reports must be submitted along with the banner no later than March 15th, 2012.**

Signature of Club Official _____ Date _____

Deadline for Applications is Wednesday November 30th, 2011. Successful bids will be notified by December 2nd, 2011 and the grant will be sent to clubs one week following the completion of the seminar and the follow-up report. **If you would like to host a Seminar before November 30th or in March please contact the Skater Development Office regarding your grant application.**

Mail applications and tentative budget to:
Fax (306) 242-8007

(If faxed –Originals must be mailed)
Email – saskskatercoach@shaw.ca

Skate Canada – Skater Development Office
510 Cynthia Street
Saskatoon, Sask. S7L 7K7

Phone (306) 975-0838



2011/12 GRASSROOTS SEMINAR

Tentative Budget

Club _____ Date of seminar: _____

Revenue:

Grant	\$	300.00	
Fees	\$	_____	
Manual Fees	\$	_____	
Lunch Fees	\$	_____	
Misc.	\$	_____	
_____	\$	_____	
_____	\$	_____	
_____	\$	_____	
Total			\$ _____

Expenses:

Conductor Fees	\$	_____	
Travel (Mileage)	\$	_____	
Accommodation	\$	_____	
Meals (Conductor/Participants)	\$	_____	
Ice Rental	\$	_____	
Manuals	\$	_____	
Facility Rental	\$	_____	
Equipment Rental	\$	_____	
Telephone, Postage, etc	\$	_____	
Advertising	\$	_____	
Misc.	\$	_____	
Total			\$ _____
Net Profit (Loss)			\$ _____

Mail or Fax this form with Bid Application to Skate Canada Saskatchewan Skater Development Office, 510 Cynthia Street, Saskatoon, SK, S7L 7K7 – Fax # - 306 – 242-8007

Deadline is **Wednesday November 30th, 2011.**